**Environmental Health and Safety Committee Minutes**

**November 8, 2023-TEAMS Meeting**

**Members Present:** 17 People attended the meeting. See Sign-in sheet.

**Meeting Discussion:**

1. Greetings and Introductions:
	1. Several new members
2. Review of Committee’s Activities of last year:
3. Agenda
4. Safe Colleges and MOU update:
	1. Facility Service Chose a specific platform.
		1. Safe Colleges ®
		2. Bought 5000 classes and multiple licenses.
	2. Showed some Content.
	3. Spoke about MOU for other departments to use platform.
	4. Refreshed Content.
	5. Administrative Privileges
		1. To do assigning of Training
	6. Data management and Reporting
5. Campus Safety CLERY Reporting:
	1. CLERY Defined
		1. Federal requirement
		2. Errors and Mistakes have monetary value.
			1. $67,000
	2. Website:
		1. MTSU Police Department
		2. EH&S Fire and Life Safety Services
	3. Current Report and Numbers Shared:
		1. From actual Last Calendar year.
			1. Jan 1-Dec 31, 2022
			2. One homicide-High School Graduation Incident
6. Capital Maintenance Program-Safety
	1. THEC Requests versus received funding:
		1. 218 million in Deferred Maintenance
		2. Approximately twenty-two million in request
		3. Six million in usual received budget
7. Fire and Life Safety Capital Maintenance Projects: Current Capitol projects with Safety related components:
	1. Jake Turner, Campus Fire Marshal presenting
	2. Fire Alarm Control Panel upgrades and replacement
		1. New Portion of Project
			1. 6 Buildings identified for this last round of Capital projects.
			2. Buildings
				1. Cope Administration
				2. Bragg Media and Arts
				3. Todd Art
				4. Wright -Saunders buildings
				5. Alumni memorial Gymnasium
			3. Fire Alarm Control units
				1. Consolidated where feasible and change of devices.
			4. These projects completed as of Meeting Date.
8. General Security and Access:
	1. The Covenant Incident caused a general shift from generally unrestricted access to generally closed access.
		1. Classrooms and General Education spaces
			1. Card Swipe Access
				1. Instructor only
				2. 4.5-minute window of access once swiped.
			2. Blue Pull stations.
				1. Locks door for space.
		2. Audit Process for all exterior doors.
			1. Shared power BI numbers
				1. 101 Buildings
				2. 1222 Doors
			2. 5 Categories of Exterior Door
				1. Quick overview of door types.
		3. $800K capital project to upgrade and update exterior doors.
	2. CPTED-Crime Prevention Through Environmental Design.
		1. Building ranked via the Homeland Security Risk Review:
			1. Priorities given to those shown to be of highest risk.
			2. 17 Buildings
		2. Consultants were brought in to aid in CPTED evaluation.
9. Non-vehicular transportation devices and Hoverboards:
	1. Battery-powered Motorized Devices
		1. Electronic Skateboards
		2. Electronic Scooters.
			1. Two- or three-wheel devices
				1. Aside for those meant as mobility assisting devices.
				2. Hover-Round®
				3. Mobi Chair®
		3. WHEELIES®
		4. Segway’s®
		5. Electronic Bicycles
			1. Electrically driven motor assist
				1. Not a Moped
		6. Other Similar devices that allow a person to move across ground at a higher rate of speed than non-motorized conveyances.
	2. Hoverboards
		1. Still banned by Campus Policy
			1. Fire hazard
	3. Request for Persons to investigate safety aspect of these devices.
		1. Safety hazard on Roadways and sidewalks
			1. Impact with roadway, sidewalks, and Ground
			2. Impact with pedestrian
			3. Impact with Vehicles if off sidewalks
		2. Fire hazards
			1. Charging devices
			2. If device is damaged
	4. Recommendations to be sent to membership via E-mail.
		1. Read, comment, request for correction, Etc.
		2. No requirements for quick decision/vote.

**Next meeting is TBD in 2024**

**Sign in Sheet: (Those Present on TEAMS meeting Platform)**

**Name Attendance Response**

1. **Alan G. Parker Meeting Organizer None**
2. **Alan G. Parker Required Attendee None**
3. **Ben King Required Attendee Accepted**
4. **William T. Waits Required Attendee Accepted**
5. **Darrell Callis Burks Required Attendee Accepted**
6. **Richard Chapman Required Attendee None**
7. **Jared Bryson Required Attendee Accepted**
8. **April Weissmiller Required Attendee Declined**
9. **Amanda Rogers Required Attendee Accepted**
10. **Deb Zsigalov Required Attendee Accepted**
11. **Daryl Simpson Required Attendee Accepted**
12. **Samara Hughes Required Attendee None**
13. **Jon Fehlman Required Attendee None**
14. **David Edgar Required Attendee Accepted**
15. **Ronda Vaughter Required Attendee None**
16. **Ron Malone Required Attendee Accepted**
17. **Charlie Gregory Required Attendee None**
18. **Chad Mullis Required Attendee Tentative**
19. **Jeff Farrar Required Attendee None**
20. **Jimmy W. Hart Required Attendee Tentative**
21. **Teena F. Young Required Attendee Accepted**
22. **Kathy Musselman Required Attendee Accepted**
23. **Edwin Kaup Required Attendee Declined**
24. **Kaye Jernigan Required Attendee Accepted**
25. **Joe Whitefield Required Attendee None**
26. **Katherine Antone Required Attendee Accepted**
27. **Mark W. Hatcher Required Attendee Accepted**
28. **John “Jake” Turner Required Attendee Accepted**
29. **Lori Duke Optional Attendee Accepted**